

DOCUMENT 00100

**NOTICE INVITING BIDS**

The City of Milpitas and the Milpitas Redevelopment Agency, a public body corporate and politic ("Agency"), hereby gives notice that it will accept bids for construction of the following public work:

**Project No. 8162 - MILPITAS PUBLIC LIBRARY - WINDOW COVERING PACKAGE**

**BID SUBMISSION:** All Bids must be in writing, sealed in an envelope and received by the Agency at the public counter, 1<sup>st</sup> floor City Hall, 455 East Calaveras Boulevard until **2:00 p.m., on May 1st, 2009**, after which time they will be publicly opened and read. Any bidder who fails to submit its documentation by the above date and time shall have that Bid rejected and may be returned unopened. Partial, incomplete or non-responsive Bids, or Bids on other than the Contract Bid Forms, or clear photocopies of such forms, will not be considered. Bids shall be valid for ninety (90) days after the bid opening date.

**DESCRIPTION OF THE WORK:** The new Milpitas Public Library - Window Covering Package, Project No. 8162, is a new project inside the new 60,000 square foot new library located at 150 North Main Street. The project will be required to coordinate with the operation of the existing occupied Library. The project includes fabrication and installation of new blinds and shades at various locations within the Library and the replacement of the existing shade fabric at the Main Lobby. Work includes limited painting, patching, electrical and low-voltage controls work. The project is more thoroughly described by the plans, specifications, and bid documents.

**ENGINEER'S ESTIMATE:** The engineer's estimated cost range is \$25,000 - \$50,000. This is an approximate estimate only, and bidders should not rely upon this figure when preparing or submitting their bids.

**BID SECURITY, PERFORMANCE AND PAYMENT BONDS:** Bids must be accompanied by cash, a certified or cashier's check, or a Bid Bond in favor of the Agency in an amount not less than ten percent (10%) of the submitted Total Bid Price issued by a California admitted surety. The successful bidder will be required to furnish, prior to award of the Contract, a Performance Bond in the amount of one hundred percent (100%) of the Total Bid Price, and a Payment (Material and Labor) Bond in the amount of one hundred percent (100%) of the Total Bid Price, on the forms provided and in the manner described in the Bid Documents.

**PREVAILING WAGES:** Bidders are advised that this Contract is a public work for purposes of the California Labor Code, which requires payment of prevailing wages. The Agency has obtained from the Director of Department of Industrial Relations the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work. These rates will be on file at the Owner's office at 455 East Calaveras Boulevard or online at <http://www.dir.ca.gov/dlsr> and they will be made available to any interested party upon request. Each Contractor to whom a Contract is awarded must pay the prevailing rates, post copies thereof at the job site, provide copies of certified payrolls and otherwise comply with the applicable provisions of State law.

**SUBSTITUTION FOR RETENTIONS:** Bidders are advised that if awarded this Contract they will be permitted, at their request and expense and in accordance with Section 22300 of the California Public Contract Code, to substitute securities equivalent to monies withheld by the Agency to insure performance under the Contract.

**REQUIRED CONTRACTOR'S LICENSE:** Pursuant to Section 7028.15 of the Business and Professions Code and Section 3300 of the Public Contract Code, all bidders must possess proper licenses for performance of this Contract. A California "B" contractor's license is required to bid this contract. Joint ventures must secure a joint venture license prior to award of this Contract. Subcontractors shall possess the appropriate license for the work of their respective trades.

**INSTRUCTIONS:** Bidders shall refer to Document 00200, "Instructions to Bidders" and Document 00250, "Bid Contents, Evaluation, and Selection" for required documents and items to be submitted in a sealed envelope.

**PRE-BID CONFERENCE AND SITE VISITS:** The Agency will conduct a **Pre-Bid Conference and Site Visit starting at 1:30 p.m. on April 21st, 2009**, at the Existing Library located at 160 N. Main Street, Milpitas, CA. 95035. **This Pre-bid Conference and site visit shall be mandatory for the General Contractors (only).**

**BIDDING DOCUMENTS:** Each bid must be in accordance with the bid documents, construction drawings and specifications on file at the office of the City Engineer, City of Milpitas, 455 E. Calaveras Boulevard, Milpitas, CA, 95035. The bid documents may be obtained at a cost of \$32.00 per set from Prints Charles Reprographics, 1643 S. Main Street., Milpitas, CA, 95035 Telephone No. (408) 240-3330, e-mail [www.printscharlesrepro.com](http://www.printscharlesrepro.com).

**BID PREPARATION COST:** Bidders are solely responsible for the cost of preparing their Bids.

**RESERVATION OF RIGHTS:** Agency specifically reserves the right, in its sole discretion, to reject any or all Bids, or re-bid, or to waive inconsequential deviations from bid requirements not involving time, price or quality of the work. The award, if made, will be made to the lowest responsible bidder whose bid is determined responsive to the Bid Documents.

**INQUIRIES:** Questions regarding the bidding documents may be directed to **Jorge Bermudez**, Assistant Civil Engineer, phone number **(408) 586-3313**, fax (408) 586-3305, email address is [jbermudez@ci.milpitas.ca.gov](mailto:jbermudez@ci.milpitas.ca.gov) with cc to [serickson@ci.milpitas.ca.gov](mailto:serickson@ci.milpitas.ca.gov). Any questions addressing the interpretation or clarification of the Contract Bid Forms or the Bid Documents must be submitted in writing by email or fax.

Date: \_\_\_\_\_

By \_\_\_\_\_  
Steve Erickson  
Capital Improvements Program Manager

**END OF DOCUMENT**